

LPMT EXECUTIVE COMMITTEE AGENDA

APRIL 14, 2004, 10:30 A.M.--4:00 P.M.

In-person meeting

10:30-11:00	Social Hour
11:00-11:10	Welcome/Approval of March 2004 minutes (Carole)
11:10-11:15	Reminder about next meeting (Carole)
11:15-11:25	Introduction of all attendees: 30 seconds each
11:25-11:35	Treasurer's Report (A.J.)
11:35-11:45	Various announcements (Carole): 1. Member benefits offered by ALM for Law Tech News and Small Firm Biz 2. Annual Meeting budget 3. Evaluation of CD from Labor Law section's CD vendor 4. Law.com/The Recorder wants LPMT co-sponsorship of their September 21, 2004 Technology seminar at the Hyatt Regency SF 5. JD network service agreement decision
11:45-12:15	Update re: Free Standing all day seminar in Fresno to be held Sept. 8, 2004 and firming up agenda (Ed Poll and Carole Levitt)
12:15-1:45	Lunch and Sub-committee Meetings Education/Newsletter 12:15-12:35; Special Projects/By-laws 12:35-12:55; Vendor 12:55-1:15; 1:15-1:45 Long Range Planning/Membership
1:45-3:00	Sub-committee Reports
1:45-1:55	Education: 1. 2004 Annual Meeting seminars accepted (Jim) 2. LegalWorks SF (Russ) 3. LegalTech West L.A. June 8-9, 2004 (Jim and Carole) a. Who can staff booth? b. Jim Robinson, Carole Levitt and Mark Rosch to keynote at 9 a.m. on June 9 th
1:55-2:05	Special Projects: Report re: Reinstatement of LPMT as a sub-field for MCLE credit (Jim) and update about what's next (Jim, Dana and Ed)
2:05-2:15	Vendor: 1. Advertisements in The Bottom Line newsletter (Russ) 2. CD: West offered to copy 600—why 600? (Russ)
2:15-2:25	Website: Report re: Business Law Section's concerns (Carole) We need members on this committee
2:25-2:35	Newsletter: Articles and mcle quizzes for the year (Marcia)
2:35- 2:45	By-Laws: Revision with focus on guidelines for Special Advisors and attendance rules (Deana and Peter)
2:45-2:55	Long Range Planning (Marcia)
2:55-3:05	Membership: Any new ideas from the ones Carole sent to committee last month? Should we raise dues?
3:05-3:10	New Business and Adjournment for non-voting members only
3:10-4:00	Ex Com voting members to vote on applicants who want to join Ex Com
4:00	Adjourn

